

Editing Services are a foundation for successful publications:

Hard fast rule of successful publication: Never, never, never let anything go into print virtually or in real life without having it at the very least proof read!

Proofreading services: You need to have one last pair of eyes to read through for corrections before publication. **Have your (free or paid) proof readers check your manuscript:**

1. Spelling errors and consistent spelling (blond vs. blonde and toward vs. towards)
2. Doubled words
3. Missing words
4. Homophones (there vs. their)
5. Missing or incorrect punctuation
6. Proper formatting for ebook and/or print editions

Copy editing services: These include grammar, spelling, and basic sentence structure, style, and clarity for your readers. This will be something you can contract with a professional.

1. Correcting errors listed under proofreading
2. Consistent style throughout (based on Chicago Manual of Style or other Style guides)
3. Insure people, places, and things remain consistent throughout (if a novel)
4. Check for redundancy: Repetitive passages
5. Sentence clarity and wordiness:
 - Awkward sentences
 - Grammar (except where grammar “errors” are part of the author’s style)

Content editing services- which includes plot, characterization, flow, narrative, believability. This would be more appropriate for a novel, but might still be applicable for a non-fiction book.

1. Character history and arc development
2. Logical plot movement and development
3. Search for sections that do not move the plot forward and slow the story
4. Balance between scenes, narrative, action, and dialogue

Beta reading services are available out there as well. They normally include a full read-through and detailed comments of the contents of the book, paying special attention to the area that the author has the most concern. Beta reading can come with a second read-through after the author has gone back and made changes and is ready for their final draft.

Check with Irene as she does offer some of these services.

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